



Submission Requirements

- Acord Application (125 & 130) with the following information completed:
 - 9-Digit FEIN (or SSN for sole proprietor)
 - Producers Signature
 - Years in Business
 - Officer Information
 - General Information Questions answered (all Yes answers explained)
 - # of employees by class code
 - All insured locations
- Verification of Experience Modification Factor
- Three Years Hard Copy Carrier Loss Runs (valued within 90 days of effective date)
- Supplemental Application for Accounts over \$100,000
- Description of Operations