



Submission Requirements

- Acord Application (125 & 130) with the following information completed:
 - 9-digit FEIN (or SSN for sole proprietor)
 - Producers Signature
 - Years in Business
 - Officer Information
 - General Information Questions Answered (all YES answered explained)
 - # of Employees By Class Code
 - All Insured Locations

- Verification of Experience Modification Factor

- Three Years Hard Copy Carrier Loss Runs (valued within 90 days of effective date)

- Description of Operations